

**MINUTES**  
**TURKEYFOOT VALLEY AREA SCHOOL DISTRICT**  
**CONFLUENCE, PA 15424**  
**BOARD OF SCHOOL DIRECTORS REGULAR MEETING**  
**MONDAY, MAY 19, 2014**

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The Turkeyfoot Valley School Board of Directors met in regular session on Monday, May 19, 2014 at the school building in Harnedsville. President Mike Diehl called the meeting to order at 7:33 p.m.

**ITEM #1. ROLL CALL**

A roll call vote was held with the following members present: Frank Ryan, Terry Grove, Mike Diehl, Patricia May, Dawn Gales, Julie Custer, and Cathy Hinzy

Others present: Superintendent Darlene Pritt and Business Manager Amanda Younkin

Absent: Terry Bender and Tara Holliday

Also in attendance: Patsy Younkin, Patricia Wheatley, Kayla Fazenbaker, Robin Hope, Kara Grove, Mr. & Mrs. Betker, Alyssa Choiniere from the Daily American

**ITEM #2. SALUTE TO THE FLAG**

All present gave salute to the flag.

**ITEM #3. ADDITIONS OR REARRANGEMENTS TO THE AGENDA**

Patricia May moved and Terry Grove seconded a motion to approve the agenda as amended. *Motion carried by unanimous roll call vote.*

**ITEM #4. RECOGNITION OF VISITORS**

Mr. and Mrs. Betker addressed the board with concerns of their daughter's bus stop and requesting the bus stop be considered at an address other than their primary address. They understand that will be the one and only stop available to them.

**A. Executive Session**

Terry Grove moved and Cathy Hinzy seconded a motion for the Board of Directors to go into Executive Session for student matters at 7:42 p.m. *Motion carried by unanimous voiced vote.*

*The Board of Directors resumed their regular meeting at 8:50 p.m.*

**A. Approval to participate in Graduation**

Terry Grove moved and Frank Ryan seconded a motion to approve student 2013-2014-3 to participate in the graduation ceremony providing all requirements have been met as presented. *Motion carried by unanimous roll call vote.*

## **ITEM #5. APPROVAL OF THE MINUTES**

### **A. Approval of the minutes of the Board of Directors Regular Meeting of Monday, April 21, 2014**

Cathy Hinzy moved and Patricia May seconded a motion to approve the Minutes of the Board of Directors Regular Meeting of Monday, April 21, 2014 as presented. *Motion carried by unanimous roll call vote.*

## **ITEM #6. APPROVAL OF THE BOARD BILLS**

Terry Grove moved and Frank Ryan seconded a motion to approve the April Board Bills as presented. *Motion carried by unanimous roll call vote.*

## **ITEM #7. APPROVAL OF THE TREASURER'S REPORT**

Terry Grove moved and Dawn Gales seconded a motion to approve the Treasurer's Report for the month of April 2014 as presented. *Motion carried by unanimous roll call vote.*

## **ITEM #8. APPROVAL OF THE BUDGETARY TRANSFERS**

There are no budgetary transfers at this time.

## **ITEM #9. TRANSFER OF FUNDS**

Patricia May moved and Cathy Hinzy seconded a motion to approve the transfer of funds from the General Fund to the Payroll Account for the dates of May 23, 2014 and June 10, 2014 not to exceed \$120,000 at each transfer. *Motion carried by unanimous roll call vote.*

## **ITEM #10. COMMITTEE REPORTS**

### **A. Athletic Committee**

#### **1. Approval of Bona fide Volunteer Contract**

Terry Grove moved and Frank Ryan seconded a motion to approve the Bona fide Volunteer Contract as presented. *Motion carried by unanimous roll call vote.*

#### **2. Approval of Athletic Handbook**

Frank Ryan moved and Julie Custer seconded a motion to approve the Athletic Handbook as presented. *Motion carried by unanimous roll call vote.*

#### **3. Committee Meeting Date**

Terry Grove moved and Julie Custer seconded a motion to approve June 3, 2014 as the date at 6 p.m. for the Athletic Committee meeting with permission to advertise. *Motion carried by unanimous roll call vote.*

### **B. Building & Grounds Committee**

**1. Approval to waive the fee of School Building/Property Usage**

Terry Grove moved and Cathy Hinzy seconded a motion to approve to waive the fee of the building/property usage for the Men’s Alumni League, pending availability of custodial work schedule as presented. *Motion carried by unanimous roll call vote.*

**2. Committee Meeting Date**

Terry Grove moved and Julie Custer seconded a motion to approve June 3, 2014 as the date at 7 p.m. for the Building & Grounds meeting with permission to advertise. *Motion carried by unanimous roll call vote.*

**C. Cafeteria Committee**

**1. Approval of SNAP Conference**

Frank Ryan moved and Dawn Gales seconded a motion to approve Debbie Frazee to attend the SNAP Conference in Lancaster, PA July 27-29, 2014, with lodging and mileage being paid by the cafeteria funds as presented. *Motion carried by unanimous roll call vote.*

**2. Monthly Cafeteria Report – Informational**

**3. Committee Meeting Date**

No meeting needed at this time.

**D. Curriculum Committee**

**1. Curriculum Committee Meeting Date**

No meeting needed at this time.

**E. Finance & Purchasing Committee**

**1. Approval of Proposed Final Budget**

Cathy Hinzy moved and Dawn Gales seconded a motion to approve the Proposed Final Budget of \$5,155,385.00 as presented. *Motion carried by unanimous roll call vote.*

**2. Approval of Resolution authorizing the Collection of School Property Taxes on Eligible Properties in Installments**

Cathy Hinzy moved and Dawn Gales seconded a motion to approve the resolution to authorize the Collection of School Property Taxes in Eligible Installments as presented. *Motion carried by unanimous roll call vote.*

**3. Approval of Resolution authorizing the Reduction of Real Estate Tax by Homestead and Farmstead Exclusion**

Cathy Hinzy moved and Dawn Gales seconded a motion to approve the resolution authorizing the Reduction of Real Estate Tax by Homestead and Farmstead Exclusion as presented. *Motion carried by unanimous roll call vote.*

#### **4. Approval of Resolution to levy a tax on earned income and net profits**

Cathy Hinzy moved and Dawn Gales seconded a motion to approve the resolution to levy a tax on earned income and net profits as presented. *Motion carried by unanimous roll call vote.*

#### **5. Finance & Purchasing Committee Meeting Date**

No meeting needed at this time.

### **F. Policy Review & Development Committee**

#### **1. Approval of second reading for Policy 904-AR**

Patricia May moved and Cathy Hinzy seconded a motion to approve the second reading of Policy 904-AR, Yearly Athletic Meeting as presented. *Motion carried by unanimous roll call vote.*

#### **2. Approval of second reading for Policies 301, 302, 312, 314.1, 323, 324, 325, 326, 334, 335AR, 336, 337, 338, 339, 342.1, 342.2, 348 and 351**

Patricia May moved and Cathy Hinzy seconded a motion to approve the second reading of Policies 301- Creating a Position, 302-Employment of Superintendent/Assistant Superintendent, 308-Employment Contract, 312-Evaluation of Superintendent, 314.1-Communicable Disease, 323- Tobacco Use, 324- Personnel Files, 325- Dress and Grooming, 326-Complaint Policy, 334-Sick Leave, AR335-Leave of Absence Request Form, AR335-The Family and Medical Leave Act, 336-Personal Leave, 337-Vacation, 338-Sabbatical Leave, 339- Leaves, 342.1-Court Subpoena, 342.2-Jury Duty, 348-Unlawful Harassment, 351-Drug Free Workplace as presented. *Motion carried by unanimous roll call vote.*

#### **2. Policy Review and Development Committee Meeting Date**

Terry Grove moved and Julie Custer seconded a motion to approve June 16, 2014 as the date at 6 p.m. for the Policy Review & Development Committee meeting with permission to advertise. *Motion carried by unanimous roll call vote.*

### **G. Transportation Committee**

#### **1. Transportation Committee Meeting Date**

No meeting needed at this time.

### **H. Technology Committee**

#### **1. Technology Committee Meeting Date**

No meeting needed at this time.

## **ITEM #11. NEW BUSINESS**

#### **A. Approval of Act 93 date and time**

Terry Grove moved and Julie Custer seconded a motion to approve June 16, 2014 as the date 6:30 p.m. for the Act 93 meeting as presented. *Motion carried by unanimous roll call vote.*

**B. Approval of Measurement period**

Terry Grove moved and Frank Ryan seconded a motion to approve the set standard measurement period to be from July 1<sup>st</sup> to June 30<sup>th</sup> to determine full time/part time status of an employee as presented. *Motion carried by unanimous roll call vote.*

**ITEM #12. OTHER BUSINESS**

**ITEM #13. REPORTS**

**A. Approval of donation**

Terry Grove moved and Frank Ryan seconded a motion to approve the \$500.00 donation from Somerset Trust Bank to the Lego League as presented. *Motion carried by unanimous voiced vote.*

**B. Approval of donation**

Terry Grove moved and Frank Ryan seconded a motion to approve the \$500.00 donation from Confluence Lions Club to the Lego League as presented. *Motion carried by unanimous voiced vote.*

**C. Approval of donation**

Terry Grove moved and Frank Ryan seconded a motion to approve the \$25.00 donation from First National Bank to the Lego League as presented. *Motion carried by unanimous voiced vote.*

**D. Approval of donation**

Terry Grove moved and Frank Ryan seconded a motion to approve the \$400.00 donation from The Parker House of Confluence to the Lego League as presented. *Motion carried by unanimous voiced vote.*

**E. Approval of Leadership Academy**

Terry Grove moved and Julie Custer seconded a motion to approve Jeff Malaspino to attend the Regional Leadership Academy July 9-11, 2014 in State College at a cost of \$325.00 as presented. *Motion carried by unanimous roll call vote.*

**F. Approval of Quality Data Conference**

Terry Grove moved and Julie Custer seconded a motion to approve Laurie Mitchell to attend the Quality Data Conference May 18-21, 2014 at a cost of \$200.00 plus three nights lodging as presented. *Motion carried by unanimous roll call vote.*

**ITEM #14. PERSONNEL COMMITTEE**

**A. Executive Session**

Patricia May moved and Cathy Hinzy seconded a motion for the Board of Directors to go into Executive Session for Personnel matters at 8:12 p.m. *Motion carried by unanimous voiced vote.*

*The Board of Directors resumed their regular meeting at 9:12 p.m.*

**1. Approval to advertise for any open employment positions for the 2014-2015 school year**

Terry Grove moved and Frank Ryan seconded a motion to approve to advertise for any open employment positions for the 2014-2015 school year as presented. *Motion carried by unanimous roll call vote.*

**2. Approval to hire substitute nurse**

Terry Grove moved and Frank Ryan seconded a motion to approve the hiring of Berdine Smith as a substitute nurse at the daily rate of \$85.00 per day, pending all necessary clearances as presented. *Motion carried by unanimous roll call vote.*

**3. Approval to hire substitute teacher**

Terry Grove moved and Frank Ryan seconded a motion to approve the hiring of Emily Miller as a substitute teacher at the daily rate of \$85.00 per day, pending all necessary clearances as presented. *Motion carried by unanimous roll call vote.*

**4. Approval to hire substitute aide/custodian/secretary/cafeteria worker**

Terry Grove moved and Frank Ryan seconded a motion to approve the hiring of Teresa Dively as a substitute aide/custodian/secretary/cafeteria worker at the hourly rate of \$7.25, pending all necessary clearances as presented. *Motion carried by unanimous roll call vote with Patricia May abstaining.*

**5. Approval to hire Varsity Cheerleading Bona fide Volunteer**

Terry Grove moved and Frank Ryan seconded a motion to approve the hiring of Deneane Armel as the Varsity Cheerleading Bona fide Volunteer with a stipend of \$1,500.00 for the 2014-2015 school year, pending all necessary clearances as presented. *Motion carried by unanimous roll call vote.*

**6. Approval to hire Assistant Varsity Cheerleading Bona fide Volunteer**

Terry Grove moved and Frank Ryan seconded a motion to approve the hiring of Gerri Griffith as the Assistant Varsity Cheerleading Bona fide Volunteer with a stipend of \$1,000.00 for the 2014-2015 school year, pending all necessary clearances as presented. *Motion carried by unanimous roll call vote.*

**7. Approval to hire Varsity Basketball Bona fide Volunteer**

Terry Grove moved and Frank Ryan seconded a motion to approve the hiring of Bill Cooney as the Varsity Basketball Bona fide Volunteer with a stipend of \$1,500.00 for the 2014-2015 school year, pending all necessary clearances as presented. *Motion carried by unanimous roll call vote.*

**8. Approval to hire Assistant Varsity Basketball Bona fide Volunteer**

Terry Grove moved and Frank Ryan seconded a motion to approve the hiring of Dave Reckner as the Assistant Varsity Basketball Bona fide Volunteer with a stipend of \$1,000.00 for the 2014-2015 school year, pending all necessary clearances as presented. *Motion carried by unanimous roll call vote with Patricia May abstaining.*

**9. Approval to hire Varsity Rifle Bona fide Volunteer**

Terry Grove moved and Frank Ryan seconded a motion to approve the hiring of Tim Rugg as the Varsity Rifle

Bona fide Volunteer with a stipend of \$1,500.00 for the 2014-2015 school year, pending all necessary clearances as presented. *Motion carried by unanimous roll call vote.*

**10. Approval to hire Junior High Bona fide Volunteer**

Terry Grove moved and Frank Ryan seconded a motion to approve the hiring of John Truskey as the Junior High Basketball Bona fide Volunteer with a stipend of \$1,500.00 for the 2014-2015 school year, pending all necessary clearances as presented. *Motion carried by unanimous roll call vote.*

**ITEM #15. OTHER BUSINESS**

**ITEM #16. NEGOTIATIONS AND GRIEVANCES COMMITTEE**

**ITEM #17. VISITOR COMMENTS**

**ITEM #18. ADJOURNMENT**

Terry Grove moved and Patricia May seconded a motion to adjourn at 9:14 p.m. *Motion carried by unanimous voiced vote.*

Respectfully submitted,

Rhonda Hoover, TVASD Board Secretary