

## Minutes

### POLICY COMMITTEE MEETING

Monday, September 19, 2016

7:00 p.m.

**Board Members Present:** Frank Ryan, Chuck Walters, Remy Bonnell and Patricia May

**Administration Present:** Jeff Malaspino

**Staff Present:**

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805.1	Emergency Preparedness
805.2	Relations with Law Enforcement Agencies
317	Conduct and Disciplinary Procedures
317AR1	Conduct and Disciplinary Procedures
810.1	Drug/Alcohol Testing Covered Drivers Contracted Drivers
810.2	Employment of School Bus Drivers
810.3AR	Transportation
818	Contracted Services
819AR	Background Checks
404	Employment of Professional Employees
825	Naloxone

Mr. Malaspino discussed that all these policies new and revised came about as a result of the recent audit and that the auditors have seen them and worked with him in developing and revising.

Policies 805.1 and 805.2 are new policies and support the yearly NIMS planning and the development of the yearly Memorandum of Understanding with the PA State Police.

Policies 417 and 417AR1: the numbers would need changed to reflect PASBA numbering system. Change to 317 and 317AR1. These policies are new relating to professional conduct and discipline and to come in line with ACT 24 of 2011 and to establish written procedures for the verification of background checks by the superintendent. New sections/wording was reviewed.

Policy 825 is a revision to the Naloxone policy required by the state in order for the district to receive and potentially administer Naloxone.

Pat May stated that she was reviewing policies on the web site and found some errors. Mr. Malaspino state that he and Patsy Younkin have just finished updating the webpage, all policies are now posted in the proper place and in PDF form. We will continue to check policies to ensure accuracy.

Mr. Malaspino also discussed the proposed contract with PASBA Policy services to review our policies and update the entire set. The proposal will be emailed to the members for review and consideration in October.

The policies were sent to the board meeting for first reading approval.

**Meeting Adjourned at 7:30 p.m.**